



*Importance of Cleaning*



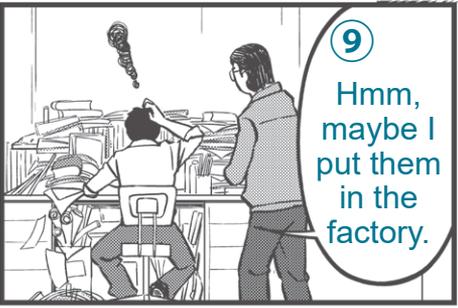


6 It is said that an employee whose desk is disorganized causes a lot of mistakes.

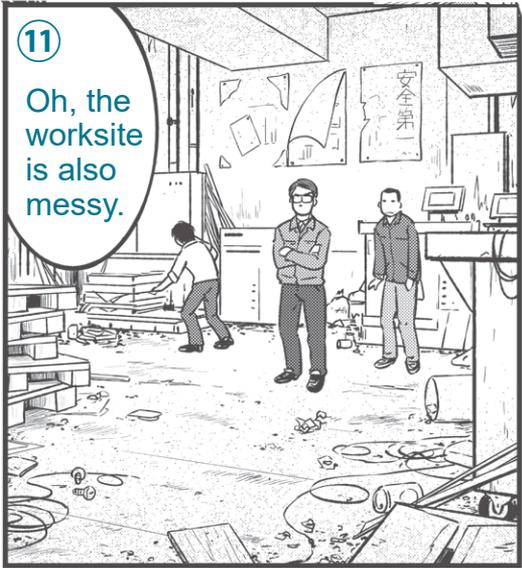


7 Ah

8 Come on. I don't think that's true.



9 Hmm, maybe I put them in the factory.



11 Oh, the worksite is also messy.



10 Can't be helped.



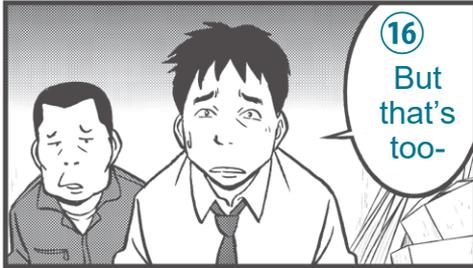
13 Really?

12 A poorly-cleaned factory tends to produce a lot of defectives.

15  
Let's start by tidying and cleaning.



14  
The worksite will be trouble-ridden if cigarette stubs and empty cans of soda are scattered about on the floor.



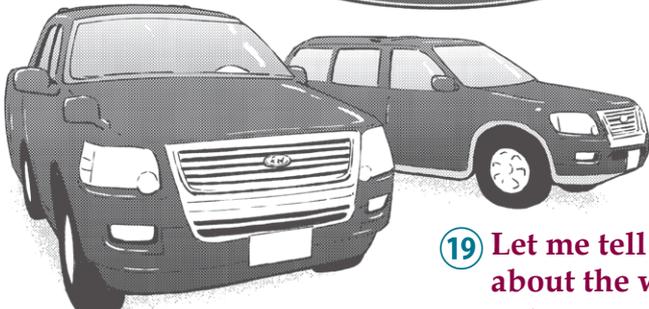
16  
But that's too-



17  
Hurry up!



18  
Well, everyone seems in trouble now.



19  
Let me tell you a story about the world-leading auto company, Ford.

20

This is a quote from Henry Ford, the founder of the company.

21

There are no outstanding employees in a dirty workplace.

22

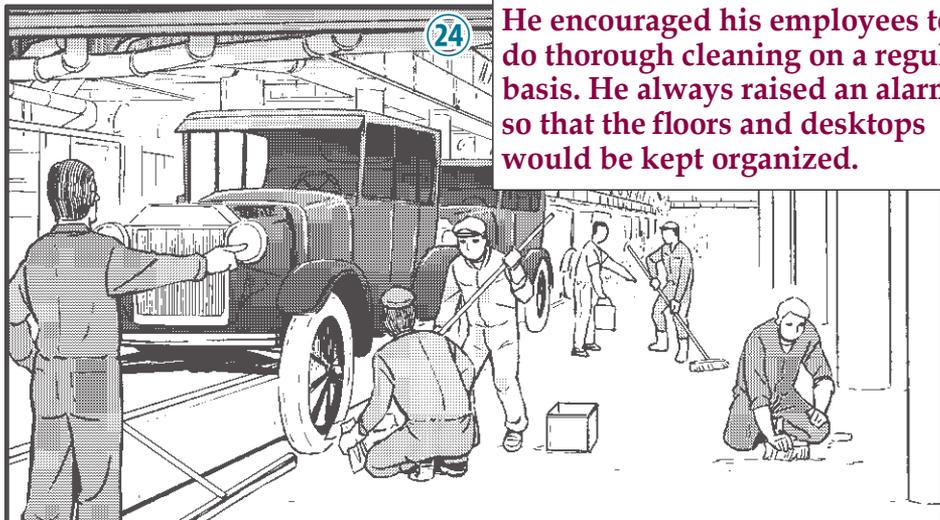
When he built a new factory or took over a factory, the first thing he did was spring cleaning.

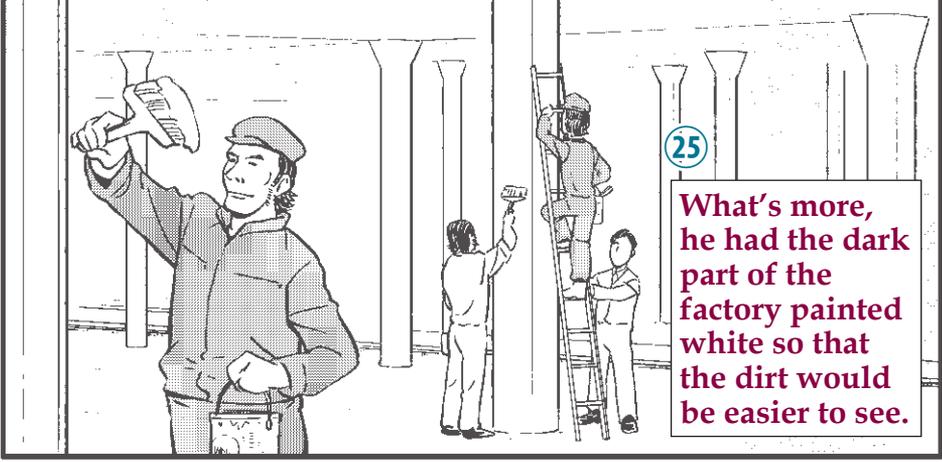
23

In fact, he put the most emphasis on the cleanliness in his automobile factory.

24

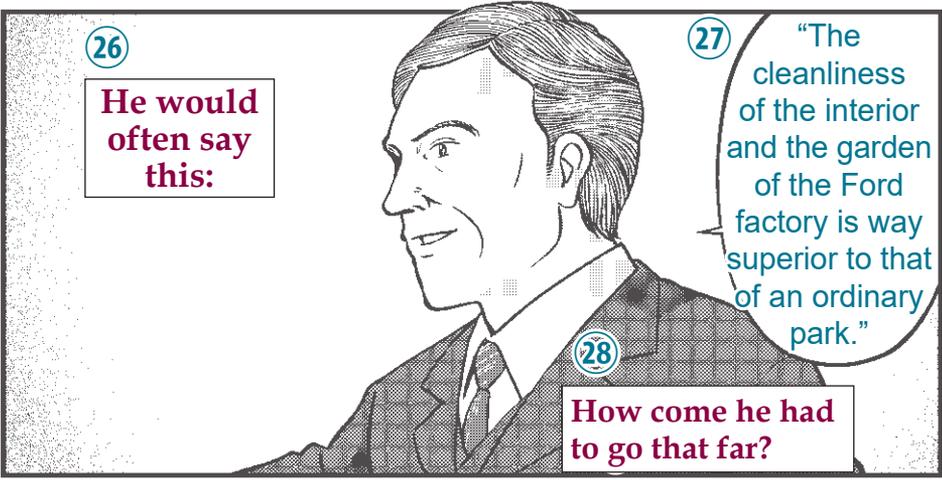
He encouraged his employees to do thorough cleaning on a regular basis. He always raised an alarm so that the floors and desktops would be kept organized.





25

What's more, he had the dark part of the factory painted white so that the dirt would be easier to see.



26

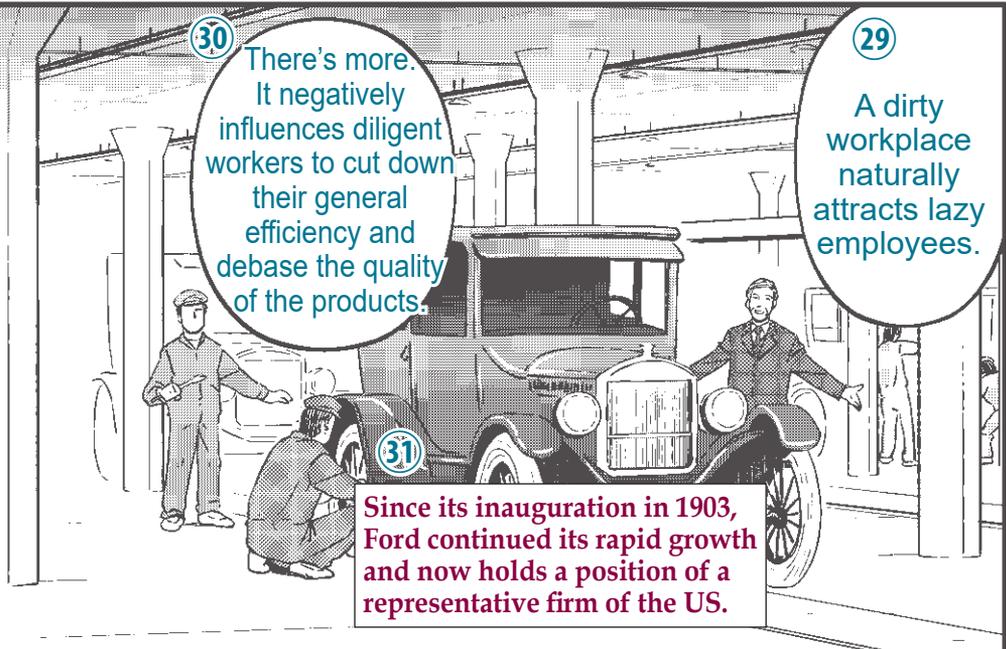
He would often say this:

27

"The cleanliness of the interior and the garden of the Ford factory is way superior to that of an ordinary park."

28

How come he had to go that far?



30

There's more. It negatively influences diligent workers to cut down their general efficiency and debase the quality of the products.

29

A dirty workplace naturally attracts lazy employees.

31

Since its inauguration in 1903, Ford continued its rapid growth and now holds a position of a representative firm of the US.

32

O-OK.

33

Before seeking to upgrade workers' skills and efficiency, we should spare no pain in cleaning and organizing, following in Ford's footsteps. We may not see the relevancy quickly, but through practice, we will grasp the deep connection between these two things.

The present-day Ford headquarters

35

Yes, sir.

34

Now let's continue cleaning.

36

Cleaning and organizing is the foundation of human activities.

37

Without having a firm foundation, no matter what we do, it never turns out good.

END